

January 26, 2021

## Cornwall Public Library Board Meeting

### Members Present:

Patricia Waters

Jennifer Jarvis

Brenda Quesnel

Carilyne Hébert

Joan Gaudreau

Denise Nielsen

Jane McLaren

Susan Kail

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

Excused absences

None.

### 1. **Call to Order**

Jennifer Jarvis called the meeting to order at 4:45pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Conflict of Interest  
None declared.

c) Additions/Deletions/Approval of the Agenda

**2021-01** Moved by Denise Nielsen, seconded by Carilyne Hébert, to approve the agenda as presented.

Carried.

### 2. **Consent Items**

a) Minutes from November 24, 2020.

b) Treasurer's Report – Unaudited Income Statement to December 31, 2020.

**2021-02** Moved by Susan Kail, seconded by Patricia Waters, to approve consent items as presented

Carried.

### 3. **Correspondence**

None.

### 4. **Communication/Reports**

a) CEO's Activity Report for January 2021 was received by the Board.

### 5. **Business Arising**

No Business Arising.

6. **New Business**

a) Strategic Planning kick-off review – Last Monday's Board engagement with the Strategic Plan facilitators went well. The next phase is staff and community partners. The list of community partner will include suggestions from the Board.

**2021-03** Moved by Carilyne Hébert, seconded by Brenda Quesnel, to move into closed session.

Carried.

b) Manager of Public Service

c) Staffing levels and hours during ongoing pandemic

**2021-04** Moved by Joan Gaudreau, seconded by Patricia Waters, to move out of closed session.

Carried.

7. **Round Table**

City Council budget proceeding will take place from February 1 to February 3, 2021.

From January 21 to February 18 Heritage Cornwall is hosting Heritage Highlights on Thursdays at 7:30pm on Cogeco television.

9. Next meeting will be Tuesday February 23, 2021 at 4:45pm via Zoom.

10. The meeting adjourned at 5:35 pm