

October 22, 2019

Cornwall Public Library Board Meeting

Members Present:

Carilyne Hébert

Jennifer Jarvis

Denise Nielsen

Joan Gaudreau

Patricia Waters

Susan Kail

Helen McCutcheon – Secretary Treasurer

Russell Abraham – Recording Secretary

Members Absent:

Brenda Quesnel

1. **Call to order**

Jennifer Jarvis called the meeting to order at 4:48pm and welcomes Helen McCutcheon to the Board as the new Chief Librarian and Chief Executive Officer of the Cornwall Public Library.

a) Excused absences

Kathleen Bergeron

b) Conflict of Interest

None declared.

c) Additions/Deletions/Approval of the Agenda

2019-42 Moved by Joan Gaudreau, seconded by Susan Kail, to approve the agenda as presented.

Carried.

2. **Consent items**

a) Minutes from September 24, 2019.

b) Treasurer's Report – Income Statement to September 30, 2019.

2019-43 Moved by Joan Gaudreau, seconded by Carilyne Hébert, to approve consent items with amendment to the minutes to move Patricia Waters from present to excused absence.

Carried.

3. **Correspondence**

a) Letter from Jordan Ann Kevan de Haan Vice Chair Re: Resignation from the Cornwall Public Library Board.

4. **Communication/Reports**

a) CEO's Report for October 2019 was received by the Board.

5. **Business Arising**

No Business arising from previous meetings.

6. **New Business**

a) Vice Chair Nomination – The floor was open for nominations for the sitting board for the position of Vice Chair. Denise Nielsen was nominated by Patricia Waters and seconded by Susan Kail, Denise Nielsen accepted the nomination. No other nominations were presented to the Board.

2019-44 Moved by Patricia Waters, seconded by Susan Kail, for Denise Nielsen to be appointed as Vice Chair of the Cornwall Public Library Board.

Carried.

b) Ontario Public Libraries Week meet and greet. – On Wednesday October 23 from 12:00pm to 2:00pm there will be a meeting and greet for the public and stakeholders to meet Helen.

c) Ontario Library Association (OLA) Conference. – The early registration deadline is November 14 for any interested board members who would be interested in attending the OLA Conference which will take place at the end of January 2020.

7. **Round Table**

Carilyne Hébert – Next week isn't only OPLW, it is also Waste Reduction Week. There will be events throughout the city. On Saturday at the future Art Centre location there will be a "Swap, Share, Repair event from 10:30am-2:30pm.

Patricia Waters – Shared what she learned from CBC Radio about the costs of eBooks for libraries.

8. **Library Board Orientation**

Presentation to the Library Board by Peggy Malcolm from Southern Ontario Library Systems to provide an overview of the role of a Public Library Board, provide an overview of the Public Library Act, Interactions with other Acts such as the Municipality Act and explain the rules surrounding conflict of interest.

9. Next meeting will be Tuesday November 26, 2019 at 4:45pm.

10. The meeting adjourned at 6:35 pm