

September 24, 2019

Cornwall Public Library Board Meeting

Members Present:

Carilyne Hébert
Jennifer Jarvis
Brenda Quesnel
Susan Kail

Joan Gaudreau
Kathleen Bergeron
Denise Nielsen

Stephanie McMartin – Secretary Treasurer
Russell Abraham – Recording Secretary

Members Absent:
None.

1. **Call to order**

Jennifer Jarvis called the meeting to order at 4:47pm.

a) Excused absences

Jordan Ann Kevan de Haan, Patricia Waters

b) Conflict of Interest

Carilyne Hébert and Jennifer Jarvis declare conflict of interest regarding 5. a) as both volunteer for the organization Transition Cornwall +.

c) Additions/Deletions/Approval of the Agenda

2019-38 Moved by Joan Gaudreau, seconded by Denise Nielsen, to approve the agenda as presented.

Carried.

2. **Consent items**

a) Minutes from August 27, 2019.

b) Treasurer's Report – Income Statement to August 31, 2019.

2019-39 Moved by Denise Nielsen, seconded by Susan Kail, to approve consent items as presented.

Carried.

3. **Correspondence**

a) Email from Debbie Caskenette, Deputy Clerk, City of Cornwall Re: By-law #2019-102 (removal of Mohamed Saadouni and the addition of Susan Kail to the Cornwall Public Library Board.)

4. **Communication/Reports**

- a) CEO's Report for September 2019 was received by the Board.
- b) Governance Hub presentation slides from SOLS webinar, Spring 2019.

5. **Business Arising**

- a) Tree Action Group Proposal – presented by Daniel Marion.

Daniel Marion presented an accelerated reforestation plan for the plot of land along Sydney Street. The expectation is that the Environmental Club from Cornwall Collegiate Vocational School (CCVS) will adopt the project after it has been planted during the Fall and Spring of each year. Maintenance costs will be taken on by Tree Action in hopes to pass the project on to CCVS. A memorandum of Understanding will be prepared to speak of the ongoing maintenance obligations.

2019-40 Moved by Denise Nielsen, seconded by Brenda Quesnel, to approve the proposed plan and to develop a Memorandum of Understanding to outline all parties' responsibilities.

Carried.

6. **New Business**

- a) CEO transition. – The new CEO, Helen McCutcheon will start on October 14, 2019. During Ontario Public Library Week (OPLW) (October 20- 26, 2019) there will be an open-house Wednesday October 23 to allow the public an opportunity to meet Helen.
- b) 2020 Library operating and capital budget submission. – The proposed budget was presented to the Board.

2019-41 Moved by Kathleen Bergeron, seconded by Denise Nielsen, to approve the proposed 2020 budget to be submitted to the City of Cornwall as presented.

Carried.

7. **Round Table**

Joan Gaudreau – Joan also sits on the Heritage Cornwall Board which will be recognizing "The original Mile" and will be installing a bench near the Tree Action area.

8. **Library Board Orientation**

Library Board Orientation. No questions or comments from the recommended reading of Chapter 8, Planning p. 74-80.

- 9. Next meeting will be Tuesday October 22, 2019 at 4:45pm.

- 10. The meeting adjourned at 5:53 pm