

May 23, 2023

Cornwall Public Library Board Meeting

Members Present:

Jennifer Jarvis
Lindsay Below
Kashenniiostha – Tara Francis

Chantal Tranchemontagne
Gabrielle Fecteau

Stephanie McMartin – Interim CEO
Pierre Dufour – Recording Secretary

Regrets

Carilyn Hebert, Denise Nielsen, Ryan MacKay

1. Call to Order

Jennifer Jarvis called the meeting to order at 4:49 pm.

- a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)
- b) Conflict of Interest: None declared.
- c) Additions/Deletions/Approval of the Agenda

2023-28 Moved by Carol Boileau, seconded by Lindsay Below, to approve the agenda.

Carried.

2. Consent Items

- a) Minutes of March 07, 2023.

2023-29 Moved by Gabrielle Fecteau, seconded by Kashenniiostha – Tara Francis, to approve minutes without additions or deletions.

Carried.

3. Correspondence

- a) None

4. **Communication/Reports**

- a) Library Activity Report April 2023 was presented.
- b) Discussion regarding the Library's current accessibility issues, back ramp, possible front ramp, washrooms, and other capital projects such as the roof repairs and passenger elevator.

5. **Business Arising**

- a) Motion to accept changes to Cornwall Public Library Bylaw-14: Meetings of the Board.

2023-30 Moved by Gabrielle Fecteau, seconded by Lindsay Below to accept the amendments as proposed.

Carried.

6. **New Business**

- a) Capital Repairs Budget
Stephanie McMartin has met with City officials to discuss capital repairs at the Library. They have indicated the passenger elevator redress will be in 2024 and not in 2023. Stephanie would like to use the money earmarked for the elevator repairs in 2023 towards repairing leaking roofs. Stacey Bailey of the City of Cornwall would need to be consulted to transfer the money to a different project.

Motion to reallocate money set aside in 2023 for the passenger elevator repairs to roof repairs this year as the City will not be addressing the passenger elevator until 2024.

2023-31 Moved by Gabrielle Fecteau, seconded by Lindsay Below

- b) Cornwall Community Museum Partnership

Stephanie McMartin has met with Brent Whitford, Senior Curator and Administrator of the Cornwall Community Museum. He visited the basement where Capitol Theater artifacts are stored, some belonging to the museum. There are talks of removing some of the artifacts from the basement and having a permanent display window for the museum at the Library and elsewhere in the city. The Library and the Museum will enter a partnership to be detailed in an M.O.U.

7. **Round Table**

- a) Carol Boileau attended the Community Spotlight event on April 28 which highlighted L'Équipe psycho-sociale. She also stated Pierre was in attendance and asked if the Library could someday make a presentation.
- b) Carol Boileau reported she discussed funding for accessibility redress for the Library with Mayor Justin Towndale. He indicated these funds should be asked for at budget time as a separate item on the budget. Stephanie McMartin said that this is a budget consideration already and that money is set aside every year for those types of projects.
- c) Kashenniiostha talked about summer employment with the help SEED Employer program available to Cornwall businesses. The contact person is Nathan Sunday, Youth Coordinator.
- d) Carol Boileau asked if the Library was going to use the same format the City is taking for minutes. We are keeping with the format we currently have.
- e) Carol Boileau reminded us of the Incredible Edible event at the Civic Complex on June 3.

8. In-Camera

- a) Pursuant to the Cornwall Public Library Board of Directors Bylaw-4 and PLA 16.1(4)(b), personal matters about an identifiable individual.

2023-32 Moved by Gabrielle Fecteau, seconded by Carol Boileau, to move the meeting in camera.

2023-33 Motion to move the meeting out of camera moved by Chantal Tranchemontagne and seconded by Kashenniiostha – Tara Francis.

Carried.

- 9. Next meeting is June 27, 2023, at 4:45 p.m. in person and via Teams.
- 10. The meeting adjourned at 6:14 p.m. Moved by Gabrielle Fecteau.