

March 07, 2023 (Moved from February 28, 2023, due to inclement weather)

## **Cornwall Public Library Board Meeting**

### **Members Present:**

Jennifer Jarvis  
Denise Nielsen  
Chantal Tranchemontagne  
Kashenniostha – Tara Francis

Ryan MacKay  
Carol Boileau  
Gabrielle Fecteau  
Lindsay Below

Stephanie McMartin – Interim CEO  
Lise Babcock – Recording Secretary

### **1. Call to Order**

Jennifer Jarvis called the meeting to order at 4:47 pm.

- a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

Regrets: Carilyne Hebert, Pierre Dufour

- b) Conflict of Interest  
None declared.

- c) Additions/Deletions/Approval of the Agenda

**2023-09** Moved by Carol Boileau, seconded by Lindsay Below, to approve the agenda.

Carried.

### **2. Consent Items**

- a) Minutes of January 24, 2023.

**2023-10** Moved by Carol Boileau, seconded by Lindsay Below, to approve minutes without additions or deletions.

Carried.

- b) Treasurer's Report – Income Statement to January 31, 2023.

**2023-11** Moved by Chantal Tranchemontagne, seconded by Lindsay Below.

Carried.

3. **Presentation**

Board Orientation – Legislative Framework video by Ontario Library Service.

4. **Correspondence**

- a) FOPL Updates was received by the Board.
- b) FOPL Board and Working Group Vacancies were reviewed by the Board.
- c) Thank you card from Sarah Potwin was received by the Board.

5. **Communication/Reports**

- a) Library Activity Report for February 2023 was not received by the Board. This will be sent for review by Stephanie McMartin.
- b) OLA (Ontario Library Association) Reports by staff who attended and Carole Boileau were reviewed by the Board. A second report by Lindsay Below will be presented next meeting.

6. **Business Arising**

- a) Proposed amendments to Bylaw-14: Committees of the Board

**2023-12** Moved by Lindsay Below, seconded by Chantal Tranchemontagne to accept the amendments as proposed.

Carried.

- b) Committee appointments: Call for nominations by Denise Nielsen.

**2023-13** Carol Boileau self-nominated for the Finance committee. Call to oppose by Denise Nielsen. None opposed. There were no further nominations from the floor.

Carried.

**2023-14** Ryan MacKay self-nominated for the Governance committee. Call to oppose by Denise Nielsen. None opposed. There were no further nominations from the floor.

Carried.

- 2023-15** Lindsay Below self-nominated for Quality of Service committee. Call to oppose by Denise Nielsen. None opposed. There were no further nominations from the floor.

Carried.

## 7. **New Business**

- a) Proposed amendments to Bylaw-16: Signing officers of the Board.

Updates to presented discussion with the Board of Bylaw-16 Signing officers of the Board were presented and discussed. A motion to adopt the changes will be presented at the next Board meeting.

- b) Proposed updates to the Procurement Policy.

- 2023-16** Moved by Carol Boileau, seconded by Kashenniiostha – Tara Francis to accept the updated policy as presented.

Carried.

## 8. **Round Table**

- a) Virtual Event Science & Nature on Tap has returned to the library to great success.

- b) Akwesasne Justice Program planned in conjunction with Cornwall Public Library with Tara. The date is TBA. There will be a Fashion Show for Truth & Reconciliation planned for June 3.

- c) Journee de la Femme event from ACFO on March 11, 2023.

- d) Chicken Meal at the Legion on March 19<sup>th</sup>.

- e) LOL – Best Western, Friday, 17<sup>th</sup>

- f) Seedy Saturday has been rebranded as Transition to Spring and is occurring on March 18<sup>th</sup>; Job Fair will occur on March 29<sup>th</sup> @ the Complex.

## 9. **In-Camera**

- a) Pursuant to the Cornwall Public Library Board of Directors Bylaw-4 and PLA 16.1(4)(b), personal matters about an identifiable individual.

- 2023-17** Moved by Ryan MacKay, seconded by Jennifer Jarvis, to move the meeting in camera.

Carried.

**2023-18** Moved by Kashenniiostha – Tara Francis, seconded by Gabrielle Fecteau to move the meeting out of in camera.

Carried.

10. Next meeting March 28, 2023, at 4:45 PM in person and via Zoom.
11. The meeting adjourned at 7:03 PM