

November 30, 2021

Cornwall Public Library Board Meeting

Members Present:

Marc Benoit

Carilyne Hébert

Jane McLaren

Brenda Quesnel

Patricia Waters

Joan Gaudreau

Jennifer Jarvis

Denise Nielsen

Liane Stuckless

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

1. Call to Order

Jennifer Jarvis called the meeting to order at 4:46pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Conflict of Interest
None declared.

c) Additions/Deletions/Approval of the Agenda

2021-46 Moved by Patricia Waters, seconded by Denise Nielsen, to approve the agenda as presented.

Carried.

2. Consent Items

a) Minutes from September 28, 2021.

b) Treasurer's Report – Income Statement to September 30, 2021.

2021-47 Moved by Liane Stuckless, seconded by Brenda Quesnel, to approve the Consent Items as presented.

Carried.

3. Correspondence

No correspondence

4. Communication/Reports

a) CEO's Activity Report for November 2021 was received by the Board.

5. **Business Arising**
No Business Arising.

6. **New Business**

- a) Library Operating Hours – A recommendation to provide services in the evenings from Monday to Thursday was presented by the CEO making the new hours effective January 9, 2022, which will be: Monday-Thursday 9:30am to 8:30pm and Friday – Saturday 9:30am to 5:00pm.

2021-48 Moved by Denise Nielsen, seconded by Brenda Quesnel, to approve the increase of operating hours as recommended.

Carried.

- b) Library Services 2022 – A recommendation to provide in-person programming and room rentals in 2022 while keeping to public health guidelines was presented by the CEO.

2021-49 Moved by Patricia Waters, seconded by Brenda Quesnel, to approve resuming in-person programming and room rentals.

Carried.

- c) Exempt compensation 2022- The Board was presented with a 2% cost of living compensation for all non-union staff of the library for 2022.

2021-50 Moved by Joan Gaudreau, seconded by Carilyne Hébert, to approve the non-union staff of the Cornwall Public Library a 2% cost of living increase in annuals salary.

Carried.

- d) Round Table

It was suggested that printed copies of the Board package not be provided by the Library and Board members shall be responsible for providing their own copy in print or electronic format.

There will not be a Board meeting for the month of December 2021.

Library hours will be made more visible on the website

Next meeting there will be a tech demo of the new app.

- e) Next meeting will be Tuesday January 25, 2022 at 4:45pm via Zoom.

- f) The meeting adjourned at 5:31 pm