

June 22, 2021

Cornwall Public Library Board Meeting

Members Present:

Joan Gaudreau

Jennifer Jarvis

Susan Kail

Brenda Quesnel

Patricia Waters

Liane Stuckless

Denise Nielsen

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

Excused absences

Jane McLaren

Carilyne Hébert

1. Call to Order

Jennifer Jarvis called the meeting to order at 4:44pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Conflict of Interest
None declared.

c) Additions/Deletions/Approval of the Agenda

2021-21 Moved by Joan Gaudreau, seconded by Denise Nielsen, to approve the agenda as presented.

Carried.

2. Consent Items

a) Minutes from May 25, 2021.

2021-22 Moved by Patricia Waters, seconded by Denise Nielsen, to approve the minutes as presented

Carried.

b) Treasurer's Report – Income Statement to May 31, 2021.

2021-23 Moved by Denise Nielsen, seconded by Liane Stuckless, to approve the Treasurer's Report as presented

Carried.

3. Correspondence

No correspondence

4. **Communication/Reports**

a) CEO's Activity Report for June 2021 was received by the Board.

5. **Business Arising**

No Business Arising.

6. **New Business**

a) Strategic Plan – A suggestion for a 1-to-3-page summary for patrons and community partners to promote the plan

2021-24 Moved by Brenda Quesnel, seconded by Denise Nielsen, to approve the Strategic Plan.

Carried.

b) Library Programming Van

2021-25 Moved by Liane Stuckless, seconded by Patricia Waters, to purchase a Library programming van.

Carried.

c) Library Kiosk and Hold Lockers

2021-26 Moved by Joan Gaudreau, seconded by Denise Nielsen, to purchase one Novel Branch.

Carried.

d) Library Material Fines

2021-27 Moved by Susan Kail, seconded by Liane Stuckless, to permanently abolish fines for library materials.

Carried.

2021-28 Moved by Denise Nielsen, seconded by Patricia Waters, to go into camera.

Carried.

e) Organizational Chart

f) Staffing

2021-29 Moved by Joan Gaudreau, seconded by Jennifer Jarvis, to go out of camera.

Carried.

g) Staff Training and Development Policy

2021-30 Moved by Denise Nielsen, seconded by Susan Kail, to approve the Staff Training and Development Policy as presented.

Carried.

h) Library Branding and Logo

2021-31 Moved by Denise Nielsen, seconded by Brenda Quesnel, to accept Option 7 with the new font as the new logo for the Cornwall Public Library.

Carried.

8. **Round Table**

No Round Table discussion.

9. Next meeting will be Tuesday August 24, 2021 at 4:45pm via Zoom.

10. The meeting adjourned at 5:55 pm