April 27, 2021

Cornwall Public Library Board Meeting

Members Present:
Joan Gaudreau   Patricia Waters
Jennifer Jarvis   Liane
Jane McLaren   Carilyne Hébert
Susan Kail   Denise Nielsen

Public Present:
Monique Branchaud   Breanna
'Guest'

Helen McCutcheon – Secretary Treasurer/CEO
Russell Abraham – Recording Secretary

Excused absences
Brenda Quesnel

1. **Call to Order**
   Jennifer Jarvis called the meeting to order at 4:43pm.

   a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

   b) Conflict of Interest
      None declared.

   c) Additions/Deletions/Approval of the Agenda

   2021-12   Moved by Joan Gaudreau, seconded by Susan Kail, to approve the agenda as presented.

   Carried.

2. **Consent Items**
   a) Minutes from March 23, 2021.

   b) Treasurer's Report – Income Statement to March 31, 2021.

   2021-13   Moved by Patricia Waters, seconded by Joan Gaudreau, to approve consent items as presented

   Carried.

3. **Correspondence**
   No correspondence.

4. **Communication/Reports**
   a) CEO's Activity Report for April 2021 was received by the Board.

5. **Business Arising**
   No Business Arising.

6. **New Business**
   a) Strategic Planning – Report to be provided late May for review and approval.

   b) Branding update – Process is moving forward. Style guide and new logo will be finalized upon the completion and acceptance of Strategic Plan.

   d) Policy update – Procurement Policy

   2021-13   Moved by Susan Kail, seconded by Carilyne Hébert , to approve the Procurement Policy with typographical amendments.

   Carried.

   2021-14   Moved by Joan Gaudreau, seconded by Carilyne Hébert, to move into closed session.

   Carried.

   c) Collective Bargaining

   2021-15   Moved by Susan Kail, seconded by Patricia Waters, to move out of closed session.

   Carried.

7. **Round Table**

8. Next meeting will be Tuesday May 25, 2021 at 4:45pm via Zoom.

9. The meeting adjourned at 5:25 pm