

November 24, 2020

Cornwall Public Library Board Meeting

Members Present:

Patricia Waters

Jennifer Jarvis

Brenda Quesnel

Carilyne Hébert

Joan Gaudreau

Denise Nielsen

Jane McLaren

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

Excused absences

Susan Kail

Kathleen Bergeron

1. Call to Order

Jennifer Jarvis called the meeting to order at 4:45pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Conflict of Interest
None declared.

c) Additions/Deletions/Approval of the Agenda

2020-39 Moved by Carolyne Hébert, seconded by Denise Nielsen, to approve the agenda with the addition of 1.d) Call to Order

Carried.

d) Call to Order

As a result of the mixed meeting format, when member speak, please speak loudly, clearly into the microphone and lower your mask to ensure that all members are able to hear, understand and participate.

2. Consent Items

a) Minutes from October 27, 2020.

b) Treasurer's Report – Income Statement to October 31, 2020.

2020-40 Moved by Patricia Waters, seconded by Joan Gaudreau, to approve consent items as presented

Carried.

3. Correspondence

None.

4. **Communication/Reports**

a) CEO's Activity Report for November 2020 was received by the Board.

5. **Business Arising**

No Business Arising.

6. **New Business**

a) Rhoda Bartle Bequest – After researching into Rhoda Bartle, the management team has recommended that maker kits for children be acquired with the bequest left by Rhoda. These kits will inspire and help educate children for many years to come.

b) Strategic Planning and Branding Quote – Quotes from three providers of Strategic Planning and two quotes for Branding were received. After attending presentations and had any additional questions answered it is recommended to the Board that Laridae be selected to facilitate the Strategic Plan and Library Market be selected to provide Branding.

2020-41 Moved by Patricia Waters, seconded by Brenda Quesnel, to accept the recommendation and award the Strategic Planning to Laridae and Branding to Library Market

Carried.

2020-42 Moved by Jennifer Jarvis, seconded by Denise Nielsen, to move into closed session.

Carried.

c) CPL Organization Chart Effective January 4, 2021.

2020-43 Moved by Patricia Waters, seconded by Jennifer Jarvis, to move out of closed session.

Carried.

7. **Round Table**

None.

9. Next meeting will be Tuesday January 26, 2021 at 4:45pm.

10. The meeting adjourned at 5:50 pm