

May 26, 2020

Cornwall Public Library Board Meeting

Members Present:

Patricia Waters

Jennifer Jarvis

Brenda Quesnel

Kathleen Bergeron

Jane McLaren at 5:10pm

Carilyne Hébert

Denise Nielsen

Susan Kail

Joan Gaudreau

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

Members Absent:

1. **Call to Order**

Jennifer Jarvis called the meeting to order at 4:45pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Excused absences
No excused absences.

c) Conflict of Interest
Carilyne Hébert Declares Conflict of Interest for all matters regarding the Tiny Forest

d) Additions/Deletions/Approval of the Agenda

2020-15 Moved by Patricia Waters, seconded by Denise Nielsen, to approve the agenda as presented.

Carried.

2. **Consent Items**

a) Minutes from April 28, 2020.

b) Treasurer's Report – Income Statement to April 30, 2020.

2020-16 Moved by Patricia Waters, seconded by Susan Kail, to approve consent items as presented

Carried.

3. **Correspondence**

No correspondence.

4. **Communication/Reports**

a) CEO's Activity Report for May 2020 was received by the Board. Discussion on some items included the progress of the website development and how curbside pick up has been progressing.

5. **Business Arising**

No Business Arising

6. **New Business**

a) Request to store 20 plastic bins of Seaway News at the library for the impending digitization project;

2020-17 Moved by Joan Gaudreau, seconded by Carilyne Hébert, to proceed and develop a Memorandum of understanding with the archiving of Seaway News material at the Cornwall Public Library.
Carried.

b) Curbside pickup Going very well. Will continue at the current capacity and monitor volume.

c) Survey results; 147 English 35 French surveys completed with a total of 62 comments

d) Logo for website; The Board agreed to allow the use of the Cornwall Public Library logo in the modified way to accommodate the website design format.

7. **Round Table**

No Round Table

9. Next meeting will be Tuesday June 23, 2020 at 4:45pm via Zoom or on site, TBD

10. The meeting adjourned at 5:11 pm