

April 28, 2020

## Cornwall Public Library Board Meeting

### Members Present:

Carilyne Hébert

Jennifer Jarvis

Brenda Quesnel

Jane McLaren

Denise Nielsen

Susan Kail

Kathleen Bergeron

Helen McCutcheon – Secretary Treasurer/CEO

Russell Abraham – Recording Secretary

### Members Absent:

#### 1. **Call to Order**

Jennifer Jarvis called the meeting to order at 4:45pm.

a) Acknowledgement: We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee Peoples, specifically the Kanien'keha:ka (Mohawk)

b) Excused absences  
Joan Gaudreau, Patricia Waters

c) Conflict of Interest  
None declared

d) Additions/Deletions/Approval of the Agenda

**2020-12** Moved by Carilyne Hébert, seconded by Susan Kail, to approve the agenda as presented.

Carried.

#### 2. **Consent Items**

a) Minutes from February 18, 2020.

b) Treasurer's Report – Income Statement to March 31, 2020.

**2020-13** Moved by Denise Nielsen, seconded by Brenda Quesnel, to approve consent items as presented

Carried.

#### 3. **Correspondence**

No correspondence.

#### 4. **Communication/Reports**

a) CEO's Activity Report for April 2020 was received by the Board.

Discussion on some items included Helen thanking the Board for their input and participation in creating the Strategic Planning survey which will be presented via Survey Monkey this week.

5. **Business Arising**

a) Changes to the Cornwall Public Library Board By-law 4.

Per by-law 20 Amendment of by-laws; Notice of changes to By-law 4 was given in the January 2020 Cornwall Public Library Board meeting.

**2020-14** Moved by Denise Nielsen, seconded by Carilyne Hébert, to to change by-law 4 Meetings of the board as presented to paragraph 3 from “The Board meets 10 times per year.” To “The Board meets a minimum of seven (7) times per year.” and as amended to also eliminate the time specified for the meetings.

Carried.

6. **New Business**

No New Business

7. **Round Table**

Jennifer asked if the maintaining of the building via flushing toilets, running water, checking for leaks, etc. was being performed.

Carilyne is collecting old tablets and laptops, Mental Health services, youth hub are still available, library to add the links to these services. Seniors above the age of 70 shouldn't be leaving the house. Trying an initiative to go out and do groceries for them.

Denise: Public Service Announcement Virtual campus tour for SLC.

9. Next meeting will be Tuesday May 26, 2020 at 4:45pm via Zoom

10. The meeting adjourned at 5:18 pm